

**GLX Design Working Group: Design Principles Subcommittee**  
**11/16/10**  
**Minutes**

**Attendance:**

Polly Polk, Brickbottom  
Heather van Aelst, Brickbottom  
Alan Moore, Lowell St  
James Madden, Gilman Sq  
Todd Kaplan, Ball Square  
Jim McGuinness, Union Square  
Courtney Koslow, Lowell St  
Barbara Rubel, Tufts  
Margie Lockner, MBTA  
Katherine Fichter, DOT  
Ellin Reisner, Brickbottom

Heather van Aelst announced that she will vacate her spot as Brickbottom representative to Polly Polk but continue to be involved as a citizen attending meetings.

The subcommittee discussed and edited the sheet of design principles, working from Doug Carr's November 14<sup>th</sup> draft.

Concerns for particular items included:

- Pedestrian pathways should be as short and direct as possible
- Safety in general should be a primary concern
- Safety with nearby intersections should be ensured
- Community Path deserves and explicit mention along with general open space

Discussion on proper structure and categorization of design principles

- Division of categories in this draft could allow topics to become "someone else's concern" during implementation
- Suggestion of using 5 principle categories: Safety, Access, Neighborhood, Sustainability, and Aesthetics. Comfort and Universal Design added as two additional principle categories
- Committee decided to organize design principles into a matrix
  - Row headings to include the 7 design principles
  - Column headings to include station and site components developed from MBTA "station elements" categorization
  - Specific design principles already generated to be plugged into the matrix
- James Madden volunteered to compile the new draft matrix
  - James will organize spreadsheet and post for comments
  - Comments will be integrated

- Additional comments, thoughts, objectives not included in design principles matrix will be preserved through inclusion in a separate document
- Matrix will be formatted to be printed on 8.5" x 11" paper

Design Working Group will meet with Somerville High School, Library, and City Hall stakeholders to tour Gilman Square site on Monday November 22<sup>nd</sup> at 3pm (time changed from previously announced 3:30). Group will meet in space between High School and City Hall.

Next Design Principles Subcommittee meeting will be held Monday, December 6<sup>th</sup> at 6pm. Location is tentatively set as VNA Community Room on Lowell St.